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9 **Minutes of Pre-Bid Conference**

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11 **Procurement of Supply and Installation of Galvanized Roofing at PSALM Bagac**  
12 **Property**  
13 **(Project Reference No. 2022-PB-GRBPS-005-01)**  
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15 Present:

16 **Bids and Awards Committee (BAC)**

17	Mr. Glenn B. Santos	Chairperson
18	Mr. Edgar C. Cabrera	Member
19	Atty. Frederick R. Tamayo	Member
20	Mr. Ronald V. Siquioco	Member

21 **Technical Working Group (TWG)/End-User**

22	Mr. Leonard E. Marquez	Head
23	Mr. Benjamin R. Geraldo, Jr.	Member
24	Mr. Luis Angelo G. Mendoza	Member
25	Atty. Frederick William D. Crisolago	Member

26 **BAC Secretariat**

27	Ms. Maria Anna R. dela Cruz	Member
28	Ms. Annaliza C. Lopez-Cruz	Member
29	Ms. Mary Grace E. Catarin	Member
30	Ms. Aya N. Jacildo	Member

31 **Bidders**

32	Ms. Jenny P. Divinigracia	Akela Builders
33	Mr. Ricardo Manaloto	CADO Construction
34	Mr. Edsel Radovan	MN Coloma Construction
35	Mr. Bernardo Cureg	De Jesus Construction
36	Engr. Diosdado Hasta	Nnummer Ett Builders and 37 Trading

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40 The Pre-Bid Conference for the above project, held via Zoom Cloud Meetings  
41 App, was called to order at 10:00 AM on 17 February 2022, and was presided by the  
42 BAC Chairperson, Mr. Glenn B. Santos.  
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44 **1. Business Matters:**

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46 The BAC Chairperson acknowledged the presence of the members of the  
47 BAC, TWG and representatives of the Bidders and instructed the BAC Secretariat  
48 to do a roll call of all the attendees.  
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50 The BAC Chairperson asked the BAC Secretariat if there is a quorum, to which  
51 the BAC Secretariat replied in the affirmative.  
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53 The BAC Chairperson asked the BAC Secretariat if observers were invited. The  
 54 BAC Secretariat replied that invitations to observe the proceedings and the Zoom  
 55 meeting details were sent to the Commission on Audit and other observers from  
 56 the private sector and non-government organization but stated that though  
 57 invited, no observers attended the proceedings.

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 59 The BAC reiterated that “no contact rule” is strictly implemented between  
 60 the members of the BAC, BAC Secretariat, TWG, and the Bidders.

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 62 The BAC instructed the TWG to proceed with the presentation of documents.

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 64 **2. Presentation of Bidding Document and Clarification from the Bidder**

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 66 The TWG presented and discussed the Bidding Documents.

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 68 The following are the clarifications from the bidders and the responses of  
 69 the TWG:  
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Question/Clarification	TWG’s Response
Mr. Manaloto requested to the TWG if it is possible to extend the period of the SLCC from 5 years to 6 or 7 years. CADO Construction has not secured similar project for more than 2 years because of the pandemic.	The TWG replied that based on the GPBB requirement, the original period of the SLCC is 3 years prior to the bid submission. However, the BAC decided to extend the SLCC period to 5 years due to pandemic.  The TWG will discuss and recommend to the BAC for issuance of SBB, if necessary.
Mr. Manaloto requested the TWG to provide accurate thickness, in millimeters, of the galvanized long-span roofing. The commercially available thickness, including their five suppliers, is only 0.6 mm or gauge 24.	The TWG replied that the requirement is gauge 20 - 22, equivalent to 0.75 mm to 0.9 mm in thickness.
Mr. Manaloto asked the type of corrugation required.	The TWG replied that there’s no specific type of corrugation required. However, the TWG will discuss and recommend to the BAC for issuance of SBB.
Mr. Manaloto suggested to include the color requirement in the SBB.	The TWG noted on the suggestion of Mr. Manaloto.
Mr. Manaloto asked the TWG if the contract for the removal of asbestos roofing was already awarded.	The TWG replied that the contract was already completed.

Mr. Manaloto inquired if there is an additional BOQ since no flat or a sloped area is indicated in the bidding documents.	The TWG suggested conducting a site visit to see the actual area and structures.
Mr. Manaloto clarified if there's additional scope of work other than supply and installation of galvanized roofing.	The TWG replied in the affirmative.
Mr. Manaloto asked if the TWG could provide additional details/information for fair evaluation among the bidders.	The TWG suggested conducting a site visit.
Mr. Manaloto asked if debris disposal would be inside the PSALM Bagac Property.	The TWG replied in the affirmative.
Mr. Manaloto further asked if the workers could stay on the property.	The TWG replied in the affirmative.
Mr. Cureg asked if the school buildings' construction could be considered a similar project.	The TWG replied to check the roofing component. If the price of the roofing component is at least 50% of the ABC, then it can be considered.
Mr. Cureg inquired if the mode of payment is in progress billing.	The TWG replied that it is a one-time payment.
Mr. Manaloto asked if the existing rafter is made-up of steel C-Purlins.	The TWG replied that the rafter is made up of wood.
Further, Mr. Manaloto inquired about electrical fixtures, and installation will not be affected.	The TWG suggested conducting a site visit.
Mr. Manaloto asked if the project is with 1 year warranty.	The TWG replied in the affirmative.
Mr. Manaloto inquired if their Tax Clearance, which will expire at the end of March 2022, is acceptable.	The TWG replied it is still acceptable since the tax clearance is still valid during the bid opening.

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The BAC then asked each representative of the Bidders for any additional questions or clarification, to which all responded none.

Moreover, the BAC informed the Bidders that in case they may have additional inquiries and clarifications, and request for site visit they can send them through the official e-mail address of the BAC Secretariat as indicated in the Bidding Documents.

86 **3. Adjournment:**

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There, having no other matters to be discussed, the pre-bid conference was adjourned at 11:19 AM.

Prepared by:

  
**AYA N. JACILDO**  
BAC Secretariat Member

Approved by:

  
**GLENN B. SANTOS**  
BAC Chairperson

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