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9 **Minutes of Pre-Bid Conference**

10 **Procurement of Unified Storage**
11 **(Project Reference No. 2022-PB-US-012-01)**
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14 Present:

15 **Bids and Awards Committee (BAC)**

16 Mr. Glenn B. Santos Chairperson
17 Mr. Rey Evince R. Valencia Alternate Member
18 Mr. Ronald V. Siquioco Alternate Member

19 **Technical Working Group (TWG)**

20 Mr. Ramon A. Velasquez, Jr. Chairperson
21 Atty. Emil S. Cuyugan Member
22 Mr. Lorenzo N. Deon Member
23 Mr. Caesar R. Antonio Member

24 **BAC Secretariat**

25 Mr. Leonard E. Marquez Head
26 Ms. Mary Grace E. Catarin Member
27 Mr. Aya N. Jacildo Member

28 **Bidders**

29 Ms. Camille Dela Peña Integrated Computer Systems, Inc. (ICS)
30 Mr. Jason Sta. Ana ICS
31 Mr. Sig Ricaflanca ICS
32 Ms. Janette de Jesus ICS
33 Ms. Marilen Arugay-Vibar Total Information Management
34 Corporation (TIM Corp.)
35 Mr. JP Carezo TIM Corp.
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37 The pre-bid conference for the above project, held via ZOOM Cloud Meetings APP,
38 was called to order at 11:35 AM on 12 April 2022, and was presided by the BAC
39 Chairperson, Mr. Glenn B. Santos.
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41 **1. Business Matters:**
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43 The BAC Chairperson acknowledged the presence of the members of the BAC,
44 TWG and representatives of the Bidders and instructed the BAC Secretariat to do
45 a roll call of all the attendees.
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47 The BAC Secretariat informed the BAC Chairperson that the BAC has a
48 quorum.
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50 The BAC Secretariat informed the BAC that observers were invited but stated
51 that though invited, no observers attended the pre-bid conference, which the
52 Chairperson acknowledged.
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54 The BAC then proceeded with the pre-bid conference.

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56 **2. Presentation of the Bidding Documents and Clarifications from the Bidders**

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58 The TWG presented and discussed the Bidding Documents. Further, the TWG
59 presented the Supplemental Bid Bulletin No.1 posted at PhilGEPS website on 11
60 April 2022.

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62 The BAC Chairperson then asked the representative of the Bidders for any
63 questions or clarification, to which no bidder had manifested.

64

65 Moreover, the BAC Secretariat informed the Bidders that in case they may have
66 additional inquiries and clarifications, they can send them, at least ten (10) days prior
67 to bid opening, through the official e-mail address of the BAC Secretariat as indicated in
68 the Bidding Documents.

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70 **3. Adjournment:**

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72 Thereafter, having no further clarifications from the bidders and no other matters to
73 be discussed, the pre-bid conference was adjourned at 12:19 PM.

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Prepared by:

Reviewed by:

SIGNATURE REDACTED

SIGNATURE REDACTED

MARY GRACE E. CATARIN
BAC Secretariat Member

LEONARD E. MARQUEZ
BAC Secretariat Head

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78 Approved by:

79 SIGNATURE REDACTED

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82 GLENN B. SANTOS
83 BAC Chairperson

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