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2 Power Sector Assets and Liabilities Management Corporation
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9 **Minutes of Pre-bid Conference**

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11 **Procurement of Security Services for Mindanao Generation Complex for CY 2022**
12 **(Project Reference No. 2022-PB-SS-MGC-018-01)**
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14 Present:

15 **Bids and Awards Committee (BAC)**

16 Mr. Glenn B. Santos Chairperson
17 Atty. Frederick R. Tamayo Vice Chairperson
18 Mr. Rene A. Francisco Member
19 Mr. Rey Evince R. Valencia Member (Alternate)

20 **Technical Working Group (TWG)**

21 Mr. Cess Andrew R. Lucero Head
22 Atty. Graciela Mona L. Gutierrez Member
23 Mr. Julio Jerome C. Cosico Member
24 Ms. Zairah Margarita B. Matudan Member
25 Ms. Mea May D. Mangulian Member

26 **BAC Secretariat**

27 Mr. Leonard E. Marquez Head
28 Mr. Von Ellesse M. Lanot Member
29 Ms. Aya N. Jacildo Member
30 Ms. Mary Grace E. Catarin Member

31 **Bidders**

32 Mr. Eric Marc James Laya Double Tap Security Agency, Inc.
33 Mr. Abdul Halim Pananggila-an FM Tomawis Security Agency, Inc.
34 Mr. Reynaldon Linaac Telstar Security Agency
35 Mr. Tito Alex Besinga Brave Knights Security Agenc, Inc.
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37 The pre-procurement conference for the above project, held via ZOOM Cloud
38 Meetings APP, was called to order at 11:49 AM on 17 May 2022, and was presided by the
39 BAC Chairperson, Mr. Glenn B. Santos.
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41 **1. Business Matters:**

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43 The BAC Chairperson asked the BAC Secretariat if there is a quorum, to which the
44 BAC Secretariat replied in the affirmative.
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46 The BAC Chairperson asked the BAC Secretariat if observers were invited which
47 the BAC Secretariat replied in the affirmative but stated that though invited, no
48 observers attended the pre-bid conference.
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50 The BAC Chairperson acknowledged the presence of the members of the BAC,
51 TWG, and representatives of the Bidders.
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The BAC then proceeded with the pre- bid conference. reiterated that “no contact rule” is strictly implemented between the members of the BAC, BAC Secretariat, TWG and the Bidder.

2. Presentation of the Bidding Documents and Clarifications from the Bidders

The BAC Secretariat instructed the TWG to present the Invitation to Bid and Bid Data Sheet. The TWG presented and discussed the Bidding Documents. The TWG also presented the following highlights of the bidding documents:

- The applicable bidding fee for the project is PHP 25,000.00
- The pre-bid conference and bid submission deadline is on 31 May 2022, 10:00 AM.
- Breakdown of requirements are as follow:
 - Day Shift Security Personnel (SP): 34
 - Swing Shift SP: 31
 - Grave Shift SP: 26
 - Pistol: 23
 - Shotgun: 9
 - Pick-up/AUV: 1
 - Motorcycle 125 cc: 1
 - CCTV: 7
- Category of SP posted:
 - 87 Regular
 - 3 SIC
 - 1 Detachment Commander
- Performance Security is in the amount of not less than PHP 1,089,300.00 if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or PHP 6,535,800.00 if performance security is in Surety Bond.
- The other documents are pro-forma and similar to the bidding documents of Agus 4.
- The winning bidder must post a wage security equivalent to three (3) months of labor.

Mr. Besinga asked for clarification regarding the number of working days in the computation since there are Muslim holidays to be considered. The TWG responded the total number of days per year to be used is 396.5 days, including the Muslim holidays. Mr. Besinga also asked regarding the Philhealth, if PSALM will implement the 4% rate to which the TWG replied in the affirmative.

Having no further inquiries from the bidders, the BAC Secretariat reminded the bidders the following:

- Submission of bid is through online.
- Bidders must pay first as indicated in the invitation to bid before they may submit their bid.
- After paying the bidding fee, submit the proof of payment to the BAC Secretariat before they could receive the link to be used to upload their bid. Email address of the BAC Secretariat is indicated in the invitation to bid.

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- Please take note of the deadline of submissions and late bids will not be accepted.

3. Adjournment:

Thereafter, having no other matters to be discussed, the pre-bid conference was adjourned at 12:00 PM.

Prepared by:

Signature Redacted

VON ELLESSE M. LANOT
BAC Secretariat Member

Reviewed by:

Signature Redacted

LEONARD E. MARQUEZ
BAC Secretariat Head

Approved by:

Signature Redacted

GLENN B. SANTOS
BAC Chairperson

114