

07 February 2022

## SUPPLEMENTAL BID BULLETIN NO. 1

This Supplemental Bid Bulletin No. 1 is issued to amend and clarify items in the Bidding Documents dated 21 January 2022 for the Procurement of Manpower Services for PSALM Bagac Property for CY 2022 (Project Reference No. 2022-PB-MSBP-003-01). This shall form an integral part of the Bidding Documents.

### Section VII. Technical Specifications, I. General Provisions, 6. Prices and Rates, Item 6.5

**FROM:**

Labor Cost Computation:  
Equivalent Monthly Rate (EMR) is computed as:

$$\frac{\text{Applicable daily wage rate (ADWR)} \times \text{total equivalent number of days per year}}{12}$$

Total Equivalent Number of Days per Year, for Professional, Technical, Skilled, Semi-skilled to be used as basis for bidding (those not paid during Saturdays, Sundays, and Rest Days):

246.00 days	=	ordinary working days / year
12.00 days	=	11 regular holidays
4.00 days	=	4 special holidays
261.00 days	=	Total equivalent number of days per year (Multiplier), five (5) regular days Per week, Mondays to Fridays

#### Monthly Breakdown of Labor (in Peso Value)

- |                             |   |   |
|-----------------------------|---|---|
| A. Basic Salary (R.A. 6727) | = | (Daily Rate x total equiv. no. of days) / 12                    |
| B. COLA, if applicable      | = | (Daily Rate x total equiv. no. of days) / 12                    |
| C. Incentive Leave (5 days) | = | (Rate / day x 5) / 12   |
| D. Employer's Contribution  | = | SSS, Philhealth, Pag-IBIG, ECC<br>Table of Contribution payment |

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Schedules based on Basic Salary Bracket with COLA if applicable

$$E. \quad 13^{\text{th}} \text{ Month pay} \quad = \quad \text{Basic Salary} / 12$$

TO:

Labor Cost Computation:

Equivalent Monthly Rate (EMR) is computed as:

$$\frac{\text{Applicable daily wage rate (ADWR)} \quad \times \quad \text{total equivalent number of days per year}}{12}$$

Total Equivalent Number of Days per Year, for Professional, Technical, Skilled, Semi-skilled to be used as basis for bidding (those not paid during Saturdays, Sundays, and Rest Days):

$$\begin{array}{rcl} 247.00 \text{ days} & = & \text{ordinary working days / year} \\ 11.00 \text{ days} & = & 11 \text{ regular holidays} \\ 3.00 \text{ days} & = & 3 \text{ special holidays} \\ \hline 261.00 \text{ days} & = & \text{Total equivalent number of days per year (Multiplier), five (5) regular days Per week, Mondays to Fridays} \end{array}$$

Monthly Breakdown of Labor (in Peso Value)

- A. Basic Salary (R.A. 6727) = (Daily Rate x total equiv. no. of days) / 12
- B. COLA, if applicable = (Daily Rate x total equiv. no. of days) / 12
- C. Incentive Leave (5 days) = (Rate / day x 5) / 12
- D. Employer's Contribution = SSS, Philhealth, Pag-IBIG, ECC Table of Contribution payment Schedules based on Basic Salary Bracket with COLA if applicable
- E. 13<sup>th</sup> Month pay = Basic Salary / 12

**Form No. FIN-01A Detailed Bid Price Schedule**

**COST DISTRIBUTION**

**FROM:**

		<b>Level B</b>	<b>Level C</b>	<b>Level D</b>
		Supervisor; Master Electrician	Driver/Mechanic; Front Desk Officer; Equipment Technician (Refrigeration); Equipment Technician (Air- Condition); Building Technician (Communication); Food Planner; Plumber; Carpenter/Mason	Guesthouse/ Cook; Hotel Cook; Food and Beverage Server; Lifeguard; Building Electrician
	<b>Daily Wage (DW)*</b>			
<b>A.</b>				
	<b>Basic Salary (BS) (DW x 22)</b>			
	<b>COLA (if applicable)</b>			
	<b>5-day Incentive Pay (DW x 5/12)</b>			
	<b>13th Month Pay (BS x 12)</b>			
	<b>Total (A)</b>			
<b>B.</b>	<b>Employer's Contribution</b>			
	<b>SSS Premium</b>			
	<b>Philhealth</b>			
	<b>Pag-IBIG Fund</b>			
	<b>Employees Compensation Commission</b>			
	<b>Total (B)</b>			
<b>C.</b>	<b>TOTAL (A + B)</b>			
<b>D.</b>	<b>Profit Margin</b>			
<b>E.</b>	<b>VAT ((C + D) x 12%)</b>			
<b>F.</b>	<b>Monthly Rate (C + D + E)</b>			
<b>G.</b>	<b>Manpower Requirement</b>	<b>2</b>	<b>8</b>	<b>6</b>
<b>H.</b>	<b>Total Monthly Cost Per Level (F x G)</b>			
<b>I.</b>	<b>Grand Total Monthly Cost (Sum of I)</b>			

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**TO:**

		<b>Level B</b>	<b>Level C</b>	<b>Level D</b>
		Supervisor; Master Electrician	Driver/Mechanic; Front Desk Officer; Equipment Technician (Refrigeration); Equipment Technician (Air- Condition); Building Technician (Communication); Food Planner; Plumber; Carpenter/Mason	Guesthouse/ Cook; Hotel Cook; Food and Beverage Server; Lifeguard; Building Electrician
	<b>Daily Wage (DW)*</b>			
<b>A.</b>				
	<b>Basic Salary (BS) (DW x 261/12)</b>			
	<b>COLA (if applicable)</b>			
	<b>5-day Incentive Pay (DW x 5/12)</b>			
	<b>13th Month Pay (BS/12)</b>			
	<b>Total (A)</b>			
<b>B.</b>	<b>Employer's Contribution</b>			
	SSS Premium			
	Philhealth			
	Pag-IBIG Fund			
	Employees Compensation Commission			
	<b>Total (B)</b>			
<b>C.</b>	<b>TOTAL (A + B)</b>			
<b>D.</b>	<b>Profit Margin</b>			
<b>E.</b>	<b>VAT ((C + D) x 12%)</b>			
<b>F.</b>	<b>Monthly Rate (C + D + E)</b>			
<b>G.</b>	<b>Manpower Requirement</b>	<b>2</b>	<b>8</b>	<b>6</b>
<b>H.</b>	<b>Total Monthly Cost Per Level (F x G)</b>			
<b>I.</b>	<b>Grand Total Monthly Cost (Sum of I)</b>			

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For information and guidance of all concerned.



**GLENN B. SANTOS**  
Chairperson  
Bids and Awards Committee

Please acknowledge by signing on the space indicated below:

Name of the Bidder/Company	:	_____
Name of Authorized Representative/s	:	_____
Signature/s	:	_____
Date	:	_____