

Date: 22 May 2020

### SUPPLEMENTAL BID BULLETIN NO. 2

This Supplemental Bid Bulletin (SBB) No. 2 is issued to amend and clarify items in the Bidding Documents for the Procurement of Security Services for Agus 5 Hydroelectric Power Plant (Project Reference No. 2020-PB-SS-AGUS5-025-01).

**A. The Invitation to Bid shall be further amended to read as follows:**

*From*

6. PSALM will hold a Bid Opening based on the table below, which shall be open to prospective bidders.

Name of Project	Project Reference Number	Bid Submission	Bid Opening
Procurement of Security Services for Agus 5 Hydroelectric Power Plant	2020-PB-SS-AGUS5-025-01	01 June 2020 09:00AM	01 June 2020 09:30AM

*To*

6. PSALM will hold a Bid Opening based on the table below, which shall be open to prospective bidders.

Name of Project	Project Reference Number	Bid Submission	Bid Opening
Procurement of Security Services for Agus 5 Hydroelectric Power Plant	2020-PB-SS-AGUS5-025-01	15 June 2020 09:00AM	15 June 2020 09:30AM

**B. The Bid Data Sheet shall be further amended to read as follows:**

*From*

ITB Clause	
12.1	<p>A. Bidders whose PhilGEPS registration/membership are not yet under Platinum Category per Section 8.5.2 of the IRR, shall submit the following documents in accordance with Section 23.1(a) of the IRR, in lieu of PhilGEPS Certificate of Registration and Membership:</p> <p><b>ELIGIBILITY DOCUMENTS</b></p> <p><u>CLASS "A" DOCUMENTS:</u></p> <p>(i) Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives.</p>

- (ii) Mayor's/Business Permit for 2020 issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement.

- (iii) Tax Clearance Certificate (TCC) per E.O. No. 398. s.2005, issued by the Bureau of Internal Revenue (BIR).

Only a valid TCC, issued by BIR pursuant to the above related BIR issuances is acceptable. Provisional Tax Clearance Certificate or any other form is not accepted. For the avoidance of doubt, a TCC issued by the Revenue Regional Office and submitted by a Bidder should be issued on or before the date of effectivity of BIR Revenue Memorandum Order No. 46-2018.

For further clarification on valid TCC, Tax Clearances for Bidding Purposes shall only be valid after the same have been posted in the BIR Website. In case the TCC is not yet posted in the BIR Website, the Bidder must submit a certified true copy of the TCC issued by the BIR, or its original, which will be returned to the Bidder after the bidding process.

- (iv) The prospective bidder's Audited Financial Statement, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission.

The Audited Financial Statement and its composition shall comply with the requirements of Section 2 of the Bureau of Internal Revenue [BIR] Revenue Regulation 07-2007 which states that:

"x x x Section 2. COVERAGE. - The Financial Statements shall be composed of the following:

- (iv.1) Balance Sheet;
- (iv.2) Income Statement/Profit and Loss Statement;
- (iv.3) Statement of Changes in Equity, showing either:
  - a. All changes in equity
  - b. Changes in equity, other than those arising from transactions with equity holders acting in their capacity as equity holders;
- (iv.4) Statement of Cash Flow;

	<p>(iv.5) Notes, comprising a summary of significant accounting policies and other explanatory notes; and                  (iv.6) Schedules attached to the afore-cited statements.                  x x x”.</p> <p><b><i>NOTE:</i></b> Latest Audited Financial Statement (AFS) shall refer to the AFS for the year <b>2019</b>. However, for establishments which have no available AFS for the year 2019 yet, it shall refer to the AFS for the year 2018.</p> <p>Bidders may submit either their Class “A” Documents in accordance with Section 23.1(a) of the IRR or the PhilGEPS Certificate of Registration and Membership under Platinum Category, or a combination thereof.</p>												
<p>12.1                  (b) (ii)</p>	<p>For the Conformity with Section VI (Schedule of Requirements) and Section VII (Technical Specifications), bidder shall use Form No. TEC-04 of Section VIII. Bidding Forms.</p>												
<p>17.1</p>	<p>Bids shall be valid until <b>29 September 2020</b>.</p>												
<p>18.2</p>	<p>The bid security shall be valid until <b>29 September 2020</b>.</p>												
<p>20.3</p>	<p>Each Bidder shall submit one (1) original and two (2) copies of the technical and financial components of its bid as illustrated below:</p> <div style="text-align: center;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     "ORIGINAL BID"                      ORIGINAL - TECHNICAL COMPONENT                      (1st envelope)                 </div> </td> <td style="width: 33%; padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     "COPY 1"                      COPY 1 - TECHNICAL COMPONENT                      (1st envelope)                 </div> </td> <td style="width: 33%; padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     "COPY 2"                      COPY 2 - TECHNICAL COMPONENT                      (1st envelope)                 </div> </td> </tr> <tr> <td style="padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     ORIGINAL - FINANCIAL COMPONENT                      (2nd envelope)                 </div> </td> <td style="padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     COPY 1 - FINANCIAL COMPONENT                      (2nd envelope)                 </div> </td> <td style="padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     COPY 2 - FINANCIAL COMPONENT                      (2nd envelope)                 </div> </td> </tr> <tr> <td style="padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     ELECTRONIC COPY                      (CD-ROM or USB Flash Drive)                      (outer envelope)                 </div> </td> <td style="padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     (outer envelope)                 </div> </td> <td style="padding: 5px;"> <div style="border: 1px solid black; padding: 5px; text-align: center;">                     (outer envelope)                 </div> </td> </tr> <tr> <td colspan="3" style="padding: 5px; text-align: center;">                     1 package                 </td> </tr> </table> </div> <p>In addition, all documents comprising the Technical and Financial Components shall be electronically scanned and recorded in a compact disc-read only memory [CD-ROM] or USB Flash Drive. This CD-ROM or USB Flash Drive shall be marked as “ELECTRONIC COPY” and shall be put inside the sealed envelope labeled “ORIGINAL BID”.</p> <p>All submissions must be contained and sealed in one (1) package.</p>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     "ORIGINAL BID"                      ORIGINAL - TECHNICAL COMPONENT                      (1st envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     "COPY 1"                      COPY 1 - TECHNICAL COMPONENT                      (1st envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     "COPY 2"                      COPY 2 - TECHNICAL COMPONENT                      (1st envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     ORIGINAL - FINANCIAL COMPONENT                      (2nd envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     COPY 1 - FINANCIAL COMPONENT                      (2nd envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     COPY 2 - FINANCIAL COMPONENT                      (2nd envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     ELECTRONIC COPY                      (CD-ROM or USB Flash Drive)                      (outer envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     (outer envelope)                 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     (outer envelope)                 </div>	1 package		
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1 package													

	<p>Each sealed Bid shall be labeled as follows:</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>&lt;HEADER/LABEL&gt;                  ATTENTION: THE CHAIRPERSON                  Bids and Awards Committee                  PSALM CORPORATION                  24th Floor Vertis North Corporate Center 1                  Astra cor. Lux Drives, North Avenue                  1105 Quezon City                  Tel. No.: (02) 8248-4861                  Email address: <a href="mailto:BAC2020@psalm.gov.ph">BAC2020@psalm.gov.ph</a>  <a href="mailto:BACSEC2020@psalm.gov.ph">BACSEC2020@psalm.gov.ph</a></p> <p>NAME OF PROJECT: _____                  PROJECT REFERENCE NO. _____                  DATE AND TIME OF OPENING OF OPENING OF BIDS: _____                  SUBMITTED BY: <u>BIDDER'S NAME AND SIGNATURE</u>                  ADDRESS: <u>BIDDER'S ADDRESS</u></p> <p><i>"DO NOT OPEN BEFORE DATE AND TIME OF OPENING OF BIDS"</i></p> </div> <p>&lt;HEADER/LABEL&gt; shall be:</p> <ol style="list-style-type: none"> <li>1. <b>"ORIGINAL BID PLUS TWO COPIES INSIDE"</b> - for the bid package</li> <li>2. <b>"ORIGINAL BID"</b> - for the 1<sup>st</sup> outer envelope             <ol style="list-style-type: none"> <li>1.1 <b>"ORIGINAL - TECHNICAL COMPONENT"</b> - for the 1<sup>st</sup> envelope inside the 1<sup>st</sup> outer envelope</li> <li>1.2 <b>"ORIGINAL - FINANCIAL COMPONENT"</b> - for the 2<sup>nd</sup> envelope inside the 1<sup>st</sup> outer envelope</li> <li>1.3 <b>"ELECTRONIC COPY"</b> - CD-ROM or USB Flash Drive</li> </ol> </li> <li>3. <b>"COPY 1"</b> - for the 2<sup>nd</sup> outer envelope             <ol style="list-style-type: none"> <li>a. <b>"COPY 1 - TECHNICAL COMPONENT"</b> - for the 1<sup>st</sup> envelope inside the 2<sup>nd</sup> outer envelope</li> <li>b. <b>"COPY 1- FINANCIAL COMPONENT"</b> - for the 2<sup>nd</sup> envelope inside the 2<sup>nd</sup> outer envelope</li> </ol> </li> <li>4. <b>"COPY 2"</b> - for the 3<sup>rd</sup> outer envelope             <ol style="list-style-type: none"> <li>a. <b>"COPY 2 - TECHNICAL COMPONENT"</b> - for the 1<sup>st</sup> envelope inside the 3<sup>rd</sup> outer envelope</li> <li>b. <b>"COPY 2- FINANCIAL COMPONENT"</b> - for the 2<sup>nd</sup> envelope inside the 3<sup>rd</sup> outer envelope</li> </ol> </li> </ol>
21	<p>The address for submission of bids is:</p> <p>The BAC Chairperson                  PSALM Corporation                  24<sup>th</sup> Floor Vertis North Corporate Center 1                  Astra cor. Lux Drives, North Avenue,                  1105 Quezon City</p> <p>The deadline for Submission of Bids is at <b>9:00 AM, Monday, 01 June 2020.</b></p>
24.1	<p>The place of bid opening is:</p> <p>PSALM CORPORATION                  24<sup>th</sup> Floor Vertis North Corporate Center I                  Astra cor. Lux Drives, North Avenue                  1105 Quezon City</p>

	The date and time of Bid Opening is on <b>Monday, 01 June 2020 at 9:30 AM.</b>
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To

ITB Clause	
12.1	<p>A. Bidders whose PhilGEPS registration/membership are not yet under Platinum Category per Section 8.5.2 of the IRR, shall submit the following documents in accordance with Section 23.1(a) of the IRR, in lieu of PhilGEPS Certificate of Registration and Membership:</p> <p><b>ELIGIBILITY DOCUMENTS</b></p> <p><u>CLASS “A” DOCUMENTS:</u></p> <p>(i) Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives.</p> <p>(ii) Mayor’s/Business Permit for 2020 issued by the City or Municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.</p> <p><u>Per GPPB Resolution No. 09-2020 dated 07 May 2020, the Procuring Entity, in consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, will be allowed to accept alternate documentary requirements for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions declared or being implemented either in the locality of the Procuring Entity or of the Bidder.</u></p> <p><u>Thus, expired Business or Mayor’s permit with Official Receipt of renewal of application shall be accepted, subject to submission of Business or Mayor’s permit after award of contract but before payment.</u></p> <p>(iii) Tax Clearance Certificate (TCC) per E.O. No. 398. s.2005, issued by the Bureau of Internal Revenue (BIR).</p> <p>Only a valid TCC, issued by BIR pursuant to the above related BIR issuances is acceptable. Provisional Tax Clearance Certificate or any other form is not accepted. For the avoidance of doubt, a TCC issued by the Revenue Regional Office and submitted by a Bidder should be issued on or before the date of effectivity of BIR Revenue Memorandum Order No. 46-2018.</p> <p>For further clarification on valid TCC, Tax Clearances for Bidding Purposes shall only be valid after the same have been posted in</p>

the BIR Website. In case the TCC is not yet posted in the BIR Website, the Bidder must submit a certified true copy of the TCC issued by the BIR, or its original, which will be returned to the Bidder after the bidding process.

**In view of the State of Emergency and implementation of community quarantine, expired TCC with application for renewal and official receipt shall be accepted, subject to submission of TCC after award of contract but before payment.**

- (iv) The prospective bidder's Audited Financial Statement, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from bid submission.

The Audited Financial Statement and its composition shall comply with the requirements of Section 2 of the Bureau of Internal Revenue [BIR] Revenue Regulation 07-2007 which states that:

"x x x Section 2. COVERAGE. - The Financial Statements shall be composed of the following:

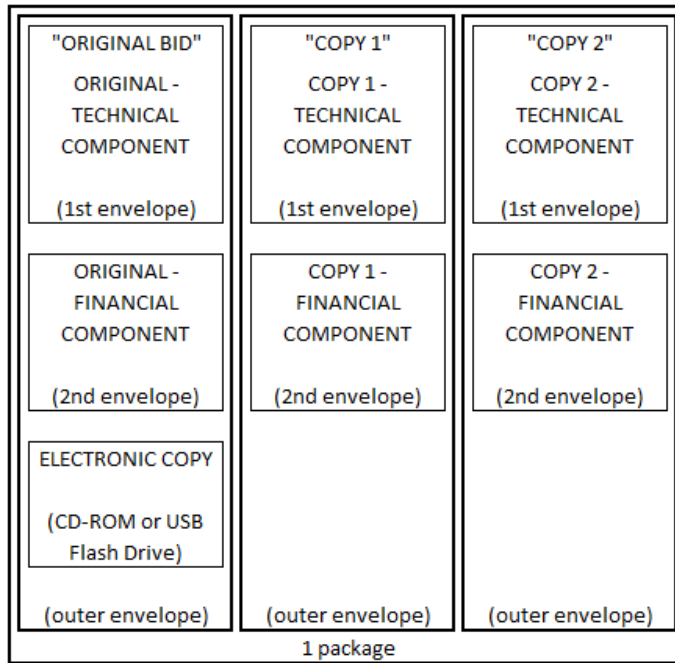
- (iv.1) Balance Sheet;
  - (iv.2) Income Statement/Profit and Loss Statement;
  - (iv.3) Statement of Changes in Equity, showing either:
    - a. All changes in equity
    - b. Changes in equity, other than those arising from transactions with equity holders acting in their capacity as equity holders;
  - (iv.4) Statement of Cash Flow;
  - (iv.5) Notes, comprising a summary of significant accounting policies and other explanatory notes; and
  - (iv.6) Schedules attached to the afore-cited statements.
- x x x".

***NOTE: Latest Audited Financial Statement (AFS) shall refer to the AFS for the year 2019. However, for establishments which have no available AFS for the year 2019 yet, it shall refer to the AFS for the year 2018.***

Bidders may submit either their Class "A" Documents in accordance with Section 23.1(a) of the IRR or the PhilGEPS Certificate of Registration and Membership under Platinum Category, or a combination thereof.

**In view of the State of Emergency and implementation of community quarantine, expired PhilGEPS Certificate of Registration and Membership (Platinum Membership) with application for renewal and official receipt shall be accepted,**

	<p><b><u>subject to submission of PhilGEPS Certificate after award of contract but before payment.</u></b></p> <p><b>Class “B” Document:</b></p> <p>(iv) If applicable, the Joint Venture Agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners in accordance with Section 23.1(b) of the IRR.</p> <p><b><u>In view of the State of Emergency and implementation of community quarantine, unnotarized JVA shall be accepted, provided that the notarized JVA shall be submitted after award of contract but before payment.</u></b></p>
<p>12.1 (b)</p>	<p>(b) Technical Documents</p> <p>(i) <b><u>Per GPPB Resolution No. 09-2020, unnotarized Bid Securing Declaration (BSD) shall be accepted;</u></b></p> <p>(ii) For the Conformity with Sections VI (Schedule of Requirements) and VII (Technical Specifications), bidder shall use Form No. TEC-04 of Section VIII. Bidding Forms.</p> <p><b><u>In view of the State of Emergency and implementation of community quarantine, unnotarized Conformity shall be accepted, provided that the notarized Conformity shall be submitted after award of contract but before payment.</u></b></p> <p>(iii) <b><u>Per GPPB Resolution No. 09-2020, unnotarized Omnibus Sworn Statement shall be accepted, subject to compliance therewith after award of contract but before payment.</u></b></p>
<p>17.1</p>	<p>Bids shall be valid until <b>13 October 2020.</b></p>
<p>18.2</p>	<p>The bid security shall be valid until <b>13 October 2020.</b></p>
<p>20.3</p>	<p>Each Bidder shall submit one (1) original and two (2) copies of the technical and financial components of its bid as illustrated below:</p>



In addition, all documents comprising the Technical and Financial Components shall be electronically scanned and recorded in a compact disc-read only memory [CD-ROM] or USB Flash Drive. This CD-ROM or USB Flash Drive shall be marked as "ELECTRONIC COPY" and shall be put inside the sealed envelope labeled "ORIGINAL BID".

All submissions must be contained and sealed in one (1) package.

Each sealed Bid shall be labeled as follows:

**<HEADER/LABEL>**  
**ATTENTION:** THE CHAIRPERSON  
 Bids and Awards Committee  
 PSALM CORPORATION  
 24th Floor Vertis North Corporate Center 1  
 Astra cor. Lux Drives, North Avenue  
 1105 Quezon City  
 Tel. No.: (02) 8248-4861  
 Email address: [BAC2020@psalm.gov.ph](mailto:BAC2020@psalm.gov.ph)  
[BACSEC2020@psalm.gov.ph](mailto:BACSEC2020@psalm.gov.ph)

NAME OF PROJECT: \_\_\_\_\_  
 PROJECT REFERENCE NO. \_\_\_\_\_  
 DATE AND TIME OF OPENING OF OPENING OF BIDS: \_\_\_\_\_  
 SUBMITTED BY: BIDDER'S NAME AND SIGNATURE  
 ADDRESS: BIDDER'S ADDRESS

**"DO NOT OPEN BEFORE DATE AND TIME OF OPENING OF BIDS"**

<HEADER/LABEL> shall be:

5. "ORIGINAL BID PLUS TWO COPIES INSIDE" - for the bid package
6. "ORIGINAL BID" - for the 1<sup>st</sup> outer envelope
  - 1.4 "ORIGINAL - TECHNICAL COMPONENT" - for the 1<sup>st</sup> envelope inside the 1<sup>st</sup> outer envelope
  - 1.5 "ORIGINAL - FINANCIAL COMPONENT" - for the 2<sup>nd</sup> envelope inside the 1<sup>st</sup> outer envelope
  - 1.6 "ELECTRONIC COPY" - CD-ROM or USB Flash Drive



	<p>7. “COPY 1” - for the 2<sup>nd</sup> outer envelope              c. “COPY 1 - TECHNICAL COMPONENT” - for the 1<sup>st</sup> envelope inside the 2<sup>nd</sup> outer envelope              d. “COPY 1- FINANCIAL COMPONENT” - for the 2<sup>nd</sup> envelope inside the 2<sup>nd</sup> outer envelope</p> <p>8. “COPY 2” - for the 3<sup>rd</sup> outer envelope              c. “COPY 2 - TECHNICAL COMPONENT” - for the 1<sup>st</sup> envelope inside the 3<sup>rd</sup> outer envelope              d. “COPY 2- FINANCIAL COMPONENT” - for the 2<sup>nd</sup> envelope inside the 3<sup>rd</sup> outer envelope</p> <p><u>Alternatively, PSALM may adopt online or electronic bid submission which will use a two (2)-factor security procedure consisting of an archive format compression and password protection to ensure the security, integrity and confidentiality of the bids submitted.</u></p> <p><u>The procedure for the online or electronic bid submission shall be issued in a separate SBB.</u></p>
21	<p>The address for submission of bids is:</p> <p>The BAC Chairperson              PSALM Corporation              24<sup>th</sup> Floor Vertis North Corporate Center 1              Astra cor. Lux Drives, North Avenue,              1105 Quezon City</p> <p>The deadline for Submission of Bids is at 9:00 AM, Monday, 15 June 2020.</p>
24.1	<p><u>The bid opening will be through video conferencing/webcasting via Zoom Cloud Meetings. The BAC Secretariat will send the meeting ID to the bidder/s prior to the opening of proposals.</u></p> <p>The date and time of Bid Opening is on Monday, 15 June 2020 at 9:30 AM.</p>
33	<p><u>Per GPPB Resolution No. 09-2020, Performance Securing Declaration (PSD) [see attached Form No. PSALM-11] shall be accepted in lieu of a performance security to guarantee the winning bidder’s faithful performance of obligations under the contract.</u></p> <p><u>An unnotarized PSD may be accepted, subject to submission of a notarized PSD before payment, unless the same is replaced with a performance security in the prescribed form as stated in ITB Clause 33.</u></p> <p><u>PSALM may require the winning bidder to replace the submitted PSD with a performance security in any of the prescribed form under Section 39.2 of the 2016 revised IRR of RA No. 9184 upon</u></p>

	<b><u>lifting of the State of Calamity, or community quarantined or similar restrictions, as the case may be.</u></b>
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For the guidance and information of all concerned.



**MARIA ILYN G. ALBITO**  
Chairperson  
BIDS AND AWARDS COMMITTEE

Please acknowledge by signing on the space indicated below:

Received by:

Name of the Bidder/Company: \_\_\_\_\_

Name of Authorized Representative/s: \_\_\_\_\_

Signature/s: \_\_\_\_\_

Date: \_\_\_\_\_

**Form No. PSALM-11**

REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.  
X-----X

**PERFORMANCE SECURING DECLARATION**

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year if in case it is my first offense, or two (2) years if I have a prior similar offense upon receipt of your Blacklisting Order if I/we have violated my/our obligations under the Contract.
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

[Insert **NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE**]

[Insert signatory's legal capacity]  
Affiant

SUBSCRIBED AND SWORN to before me this \_\_\_ day of [month] [year] at [place of execution], Philippines.

[Select one of the two following paragraphs and delete the other]

Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC).

Affiant/s exhibited to me his/her [insert type of government identification card used] with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of [month] [year].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, [date issued], [place issued]

IBP No. \_\_, [date issued], [place issued]

Doc. No. \_\_\_\_

Page No. \_\_\_\_

Book No. \_\_\_\_

Series of 2020.