



POWER SECTOR
ASSETS & LIABILITIES
MANAGEMENT CORPORATION



NOTICE TO PROCEED

04 May 2020

MR. PAUL RYAN D. CARINGAL
General Manager for North & East Manila Operations
Otus Copy Systems, Inc.
10/F MG Tower No. 75 Shaw Blvd.
Brgy. Daang Bakal, Mandaluyong City
Philippines

Dear Mr. Caringal:

With the contract having been approved, Otus Copy Systems, Inc. is given notice to commence delivery for the **Photocopying Services for CY 2020 (Project Reference No. 2020-SVP-PSPO-007-01)**, effective 18 May 2020.

Likewise, Otus Copy Systems, Inc. shall be responsible for performing the required services under the terms and conditions in the Technical Specifications and in accordance with the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please acknowledge receipt and acceptance of this notice by signing in the space provided below. Kindly return a duly signed copy to PSALM the soonest possible time.

Thank you.

Very truly yours,

IRENE JOY BESIDO-GARCIA
President and CEO

Acknowledging receipt of this Notice on
Name of the Representative of the Bidder
Authorized Signature

: _____
: **PAUL RYAN CARINGAL**
: _____
: _____

MAY 07 2020