

Republic of the Philippines
Power Sector Assets and Liabilities Management Corporation
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Minutes of Pre-Bid Conference

**Procurement of Security Services for San Roque Multi-Purpose Facilities
 and Boundaries
 (Project Reference No. 2021-PB-SS-SRMFB-044-02)**

Present:

Bids and Awards Committee (BAC)

Mr. Glenn B. Santos	Chairperson
Atty. Glenda Leah A. Caringal	Vice-Chairperson
Atty. Frederick R. Tamayo	Member
Mr. Ronald V. Siquioco	Member
Mr. Edgar C. Cabrera	Member

Technical Working Group (TWG)

Mr. Leonard E. Marquez	Chairperson
Mr. Julio Jerome C. Cosico	Member
Ms. Mea May D. Mangulian	Member
Atty. Graciela Mona L. Gutierrez	Member

BAC Secretariat

Mr. Rommel R. Oira	Head
Ms. Maria Anna R. Dela Cruz	Member
Ms. Annaliza C. Lopez-Cruz	Member
Ms. Mary Grace E. Catarin	Member
Ms. Aya N. Jacildo	Member
Mr. Caesar R. Antonio	Member

Bidders

Ms. Gladize Caballero	Topcom Security Agency, Inc.
Ms. Cristina Llaneras	Grand Meritus Security Agency, Inc.
Mr. Allan Morera	MBG Security & Investigation Services, Inc. (“MBG Security”)
Ms. Cecille Galleros	MBG Security
Mr. Charles Beltran	V8 Security Agency
Ms. Marites Figurasin	V8 Security Agency
Ms. Maria Cristina Tadoy	Tough Guard Security & Investigation Agency
Mr. Jhun Alaan	VV Security Agency, Inc.
Ms. Jaycelle Tabilin	Bluforce Security Services, Inc. (“Bluforce”)

The pre-bid conference for the above project, held via ZOOM Cloud Meetings APP, was called to order at 09:22 AM on 14 October 2021, and was presided by the BAC Chairperson, Mr. Glenn B. Santos.

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1. Business Matters:

The BAC Chairperson acknowledged the presence of the members of the BAC, TWG and representatives of the Bidders and instructed the BAC Secretariat to do a roll call of all the attendees.

The BAC Secretariat informed the BAC Chairperson that the BAC has a quorum.

The BAC Secretariat informed the BAC that observers were invited but stated that though invited, no observers attended the pre-bid conference, which the Chairperson acknowledged.

The BAC then proceeded with the pre-bid conference.

2. Presentation of the Bidding Document and Clarification from the Bidder

The TWG presented and discussed the Bidding Documents.

The BAC Chairperson then asked each representative of the Bidders for any questions or clarification.

- Ms. Tabilin of Bluforce inquired through the chat box, “may we know the total admin fee of the total ABC”?

The TWG replied that the admin fee is based on the PADPAO rate, which was noted by Ms. Tabilin.

- Ms. Figurasin of V8 Security Agency made a follow-up question regarding the exact percentage of the said PADPAO rate.

The TWG replied that PADPAO rate is at 24%, which Ms. Figurasin acknowledged.

- Mr. Alaan of VV Security Agency, Inc. clarified if there is an allowed rate to be used below 20%.

The TWG replied that there is no floor for the admin fee.

- Mr. Alaan further clarified that since there is no floor, does it mean they can bid using a base which is below 20%.

The TWG replied in the affirmative, which was noted by Mr. Alaan.

- Blueforce emphasized that there is DOLE DO150-16 ruling on the admin fee.

The TWG replied that there is also a GPPB ruling being adopted in lieu of the said DOLE ruling to enhance competitive bidding.

- 101 • Mr. Alaan inquired whether PSALM will be amenable to set a ceiling for the
102 admin fee, in consideration of the logistical requirements stipulated in the
103 technical requirements since what's being procured is services and not
104 purely goods.

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106 The TWG replied that PSALM has been following the GPPB ruling for quite
107 some time already to encourage competitive bidding. Moreover, PSALM has
108 not encountered any problem in relation to the application of GPPB ruling
109 that there shall be no floor nor ceiling on the admin fee.

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111 Mr. Alaan acknowledged the TWG's response.

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113 The BAC Vice-Chairperson then asked each representative of the Bidders for any
114 additional questions or clarification, to which all responded none.

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116 Moreover, the BAC Secretariat informed the Bidders that in case they may have
117 additional inquiries and clarifications, they can send them, ten (10) days prior to bid
118 opening, through the official e-mail address of the BAC Secretariat as indicated in the
119 Bidding Documents.

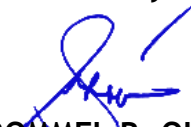
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121
122 **3. Adjournment:**

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124 Thereafter, having no further clarifications from the Bidders and no other matters
125 to be discussed, the pre-bid conference was adjourned at 10:32 AM.

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127 Prepared by:


MARY GRACE E. CATARIN
BAC Secretariat Member

Reviewed by:


ROMMEL R. OIRA
BAC Secretariat Head

Approved by:


GLENN B. SANTOS
BAC Chairperson