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Minutes of Pre-Bid Conference

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Procurement of Back-up Infrastructure
(Project Reference No. 2020-PB-BUI-047-01)

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Present:

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Bids and Awards Committee (BAC)

Atty. Maria Ilyn G. Albito	Chairperson
Mr. Abner B. Tolentino	Vice-Chairperson
Ms. Rowena M. Tolentino	Member
Mr. Ronald V. Siquioco	Member

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Technical Working Group (TWG)/End-User

Mr. Ernesto Y. Tinaan, Jr.	Chairperson-TWG
Ms. Rubylyn S. Lumactod	Member
Mr. Christian Francis C. Sayson	Member

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BAC Secretariat

Mr. Leonard E. Marquez	Head
Ms. Maria Anna R. Dela Cruz	Member
Mr. Caesar R. Antonio	Member
Ms. Mary Grace E. Catarin	Member
Ms. Annaliza C. Lopez-Cruz	Member
Ms. Aya N. Jacildo	Member

Bidders

Ms. Hazel Joy D.T. Lacro-o	Pronet Systems Integrated Network Solution, Inc.
Ms. Patricia Nicole C. Domingo	Trends and Technologies, Inc. (Trends)
Mr. Percy Cruz	Trends and Technologies, Inc.
Ms. Mishael Chua-Dayego	Microgenesis Business Systems
Ms. Maria Daniela Cruz	Microgenesis Business Systems

Observers

Atty. Glenda Leah A. Caringal	OPCEO Representative
Mr. Hacer B. Balisbis	ITCD Representative

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The pre-bid conference for the Procurement of Back-up Infrastructure (the "Project") through ZOOM Cloud Meetings APP, was called to order at 12:18 PM on 09 October 2020, and was presided by the BAC Chairperson, Atty. Maria Ilyn G. Albito.

50 **1. Business Matters**

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52 The BAC Chairperson introduced the members of the BAC, TWG and the BAC
53 Secretariat and acknowledged the presence of the representatives of the prospective
54 bidders, namely: Pronet Systems Integrated Network Solution, Inc., Trends and
55 Technologies, Inc., and Microgenesis Business Systems.

56
57 The BAC Chairperson asked the BAC Secretariat if there is a quorum, to which the
58 BAC Secretariat replied in the affirmative.

59
60 The BAC Chairperson asked the BAC Secretariat if observers were invited. The BAC
61 Secretariat replied that invitations to observe the proceedings and the Zoom meeting
62 details were sent to the Commission on Audit and other observers from the private
63 sector and non-government organization, but only the representatives from PSALM
64 OPCEO and ITCD attended.

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66 The BAC then proceeded with the pre-bid conference.

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68 **2. Presentation of the Bidding Documents and Clarification from the Bidders**

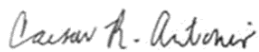
- 69
- 70 • The TWG presented and discussed the Bidding Documents.
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 - 72 • On the delivery, Trends inquired if it may be extended from 30 days to 60
73 days. TWG responded that the delivery should be made within the year and
74 will consider/discuss the request.
 - 75
 - 76 • On the query of the existing Back-up software, TWG responded that presently
77 PSALM is using the Symantec Back-up Exec.
 - 78
 - 79 • For the source environment and workloads, TWG clarified it is virtual
80 machines environment.
 - 81
 - 82 • For the existing hypervisor, TWG responded that currently, PSALM uses the
83 VMWare ESXi 6.7.
 - 84
 - 85 • On the query if PSALM has an existing secondary location, TWG responded
86 that as of to-date, PSALM is still in the process of acquiring a secondary site.
 - 87
 - 88 • On the question of how PSALM came up with a 32TB Storage Capacity
89 Requirement, TWG clarified that PSALM based the capacity requirement to
90 PSALM's existing capacity which is almost 20 Tb.
 - 91
 - 92 • For item B.7 of the Bidding Documents, further explanation and clarification
93 was sought which TWG responded that licensing will not affect the growth of
94 the capacity of the back-up infrastructure.
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 - 96 • For item B.23, inquiry if PSALM requires encryption and have KMS to which
97 the TWG responded that PSALM requires encryption but do not have KMS.

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- For item B.26 on further explanation and clarification, TWG explained that PSALM needs a system that distributes data, metadata and task management across the cluster or the appliance in order to deliver scalability and eliminate performance bottlenecks.
 - For item C.1 on the restoration needs and dependencies on other systems, TWG clarified that it needs a solution that can restore/rebuild a missing data/files or even a whole virtual machine for a minimum of 15 minutes.
 - For item C.9 on the use of back-up for workstations and for how many, TWG clarified that it cannot identify the number of workstations but there must be a ready solution to back-up the workstation in case there is a need to do back-up. The license will not affect the number of workstations to be backed-up, instead, the only limitation is the free capacity of the appliance.

114 **3. Adjournment:**

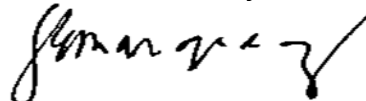
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116 There having no further clarifications from the Bidders and being no other matters
117 to be discussed, the meeting was adjourned at 01:29 PM.
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Prepared by:



CAESAR R. ANTONIO
BAC Secretariat Member

Reviewed by:



LEONARD E. MARQUEZ
BAC Secretariat Head

Approved by:



MARIA ILYN G. ALBITO
BAC Chairperson