

Invitation to Bid

for the Procurement of Services for the Document Warehouse Management for CY 2020 (Project Reference No. 2020-PB-DWM-037-01)

1. The Power Sector Assets and Liabilities Management (PSALM) Corporation, through the 2020 Corporate Operating Budget (for the portion of the Contract to be performed in 2020) and 2021 Corporate Operating Budget (for the portion of the Contract to be performed in 2021), intends to apply the sum of **ONE MILLION EIGHT HUNDRED THOUSAND PESOS (PhP1,800,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Services for the Document Warehouse Management for CY 2020. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. PSALM now invites bids for the Procurement of Services for the Document Warehouse Management for CY 2020. Delivery of the Goods is required as indicated in Section VI. Schedule of Requirements. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a single contract similar to the Project which is equivalent to at least fifty percent (50%) of the ABC. The description of an eligible Bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using an electronic/online platform and a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. A complete set of Bidding Documents may be acquired by interested Bidders beginning on 23 July 2020 upon payment of an applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of FIVE THOUSAND PESOS (PHP5,000.00).

It may also be downloaded free of charge from the websites of the Philippine Government Electronic Procurement System (PhilGEPS) (<https://www.philgeps.gov.ph>) and PSALM (<https://www.psal.gov.ph>), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Payment may be made online by depositing the Bidding Documents fee to PSALM Land Bank of the Philippines (LBP) account with following details:

Name of Bank: Land Bank of the Philippines
Branch: Paseo de Roxas Branch
Account Name: Power Sector Assets and Liabilities Management Corporation (PSALM)
Account Number: 1802-1019-68
LBP Swift Code: TLBPPHMM

Thereafter, the Bidder must send the proof of payment and register its email address to the BAC Secretariat at bacsec2020@psalm.gov.ph and bid.submission@psalm.gov.ph

5. PSALM will hold a Pre-bid Conference on 03 August 2020 at 11:00 AM through videoconferencing/webcasting. Prospective bidders may manifest their intent to join the Pre-bid Conference by emailing the BAC Secretariat. Thereafter, the Meeting ID will be provided to the prospective bidders prior to the schedule.

6. Bids must be duly received by the BAC Secretariat at the PSALM electronic/online platform on or before 17 August 2020 at 10:00 AM. Personal or manual submission of bids shall not be allowed. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

The detailed procedure for electronic/online bid submission is contained in Annex "A" - General Policies and Procedures for Electronic/Online Submission and Receipt of Bids.

7. Bid Opening shall be on 17 August 2020 at 10:30 AM through videoconferencing/webcasting. The Meeting ID will be provided to the Bidders prior to the schedule. Bids will be opened in the presence of the bidders' representatives who choose to attend. Late bids shall not be accepted.

The detailed procedure for electronic/online bid opening is contained in Annex "A" - General Policies and Procedures for Electronic/Online Submission and Receipt of Bids.

8. PSALM reserves the right to accept or reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

THE SECRETARIAT

Bids and Awards Committee
Power Sector Assets and Liabilities Management Corporation
24th Floor Vertis North Corporate Center Tower 1
Astra cor. Lux Drives, North Ave., Quezon City 1105
Tel. No.: (02) 8248-4861
E-mail: BAC2020@psalm.gov.ph
BACSEC2020Group@psalm.gov.ph


MARIA ILYN G. ALBITO
Chairperson
Bids and Awards Committee