

52 called to order at 10:20 AM on 02 September 2020, and was presided by the BAC
53 Chairperson, Atty. Maria Ilyn G. Albito.

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55 **1. Business Matters**

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57 The BAC Chairperson asked the BAC Secretariat if there is a quorum, to which the
58 BAC Secretariat replied in the affirmative.

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60 The BAC Secretariat informed the BAC that invitations to observers for the
61 proceedings were sent to the Commission on Audit and other observers from the
62 private sector and non-government organization, as well as the Zoom Meeting details.
63 However, no observers attended the pre-bid conference except from the OPCEO
64 representative.

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66 The BAC Chairperson introduced the members of the BAC, TWG and the BAC
67 Secretariat and acknowledged the presence of the representatives from the
68 prospective bidders, namely: Sunnybelle Security Agency (Sunnybelle), Blackwater
69 Phils. Security (Blackwater) and FM Tomawis Security Agency, Inc (FM Tomawis).

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71 The BAC then proceeded with the pre-bid conference.

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73 **2. Presentation of the Bidding Documents and Clarification from the Bidders**

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- The TWG presented and discussed the Bidding Documents.

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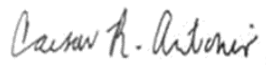
- Blackwater inquired if the Security Plan should be included in the bid submission. The BAC responded in the negative and clarified that the Security Plan is a post-qualification document. The TWG further stated that in the preparation of the Security Plan, the bidder may request for a site visit/ocular inspection through the BAC Secretariat for coordination with the plant management.
- Blackwater also inquired if there is a limit on the imposition of the agency fee. The TWG replied in the negative and stated that it will adopt the position of the GPPB on the matter that there should be no lower limit or floor in the bid.

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- The TWG thoroughly discussed Annex A of the Bidding Documents or the guidelines for electronic/online submission and receipt of bids. The TWG emphasized that the bidder should use a two-factor security procedure consisting of an archive format compression and password protection with the passwords divulged only during the bid opening. The TWG further stated that pursuant to the guidelines, bidders are only given three (3) attempts to provide the correct passwords; otherwise, they will be disqualified.
 - The BAC reminded the bidders to look into the checklist of the documents to be submitted, including the financial components of the bid, especially if the bidders will participate in both projects, to avoid disqualification if the submitted documents are incomplete.
 - The TWG further stressed to the bidders to study the bidding forms since there are new financial forms based on the shift schedules.
 - The BAC stated that bidders may send their additional queries or clarification to the PSALM BAC at bac2020@psalm.gov.ph or bacsec2020group@psalm.gov.ph until 05 September 2020.

123 **3. Adjournment:**

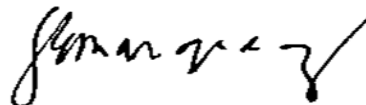
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125 There having no further clarifications from the Bidders and being no other matters
126 to be discussed, the meeting was adjourned at 11:19 AM.
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