

1    **Republic of the Philippines**  
2    **Power Sector Assets and Liabilities Management Corporation**  
3    24th Floor Vertis North Corporate Center 1  
4    Astra corner Lux Drives, North Avenue, Quezon City  
5    Telephone No. (632) 8248-4861  
6    <https://www.psalm.gov.ph>  
7

8    **Minutes of Pre-Bid Conference**  
9

10    **Procurement of Security Services for South Luzon Plants, Facilities &**  
11    **Installations**  
12    **(Project Reference No. 2020-PB-SS-SLPFI-018-01)**  
13

14 **Present:**

15    **Bids and Awards Committee (BAC)**

16    Atty. Maria Ilyn G. Albito    Chairperson  
17    Mr. Rene A. Francisco    Member  
18    Mr. Gian Karlo F. Abella    Member

19    **Technical Working Group (TWG)**

20    Mr. Rey Evince R. Valencia    Head  
21    Atty. Cecille Catherine A. Bautista    Member  
22    Mr. Jon Romer G. Gervacio    Member  
23    Mr. Donnie A. Diño    Member

24    **BAC Secretariat**

25    Ms. Maria Anna R. dela Cruz    Member  
26    Ms. Grace G. Evangelista    Member

27    **Bidders**

28    Mr. Felix G. Vergara, Jr.    Dependable Security Agency  
29    Ms. Kathleen Mendez    Agilex Security Agency, Inc.  
30    Mr. Khiervin Ceralvo    Agilex Security Agency, Inc.

31    **Observer**

32    Mr. Abdul Maomit M. Tomawis    FM Tomawis Security Agency, Inc.  
33    Mr. Abdul Halim M. Pananggi Sa-an    FM Tomawis Security Agency, Inc.  
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35    The pre-bid conference for the Procurement of Security Services for South Luzon  
36    Plants, Facilities & Installations (the "Project") held at the PSALM Conference Rooms  
37    A and B, 24<sup>th</sup> Floor Vertis North Corporate Center 1, Astra corner Lux Drives, North  
38    Avenue, Quezon City, was called to order at 10:42 AM on 24 February 2020, and was  
39    presided by the BAC Chairperson, Atty. Maria Ilyn G. Albito.  
40

41 **1. Business Matters:**  
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43    The BAC Chairperson asked the BAC Secretariat if there is a quorum which the  
44    BAC Secretariat replied affirmatively.  
45

46    The BAC Chairperson asked the BAC Secretariat if observers were invited  
47    which the BAC Secretariat replied in the affirmative but stated that though  
48    invited, no observers attended the pre-bid conference.  
49

50 The BAC Chairperson introduced the members of the BAC and TWG and  
51 welcomed the representatives of Dependable Security Agency (“DSA”) and Agilex  
52 Security Agency, Inc. (“ASAI”) as prospective bidders, and FM Tomawis Security  
53 Agency, Inc. (“FM Tomawis”) as observer.  
54

55 **Presentation of the Bidding Documents and Clarification from the Bidder**

56  
57 The BAC then proceeded with the pre-bid conference. The TWG presented  
58 and discussed the Bidding Documents.  
59

60 Due to the familiarity of the prospective bidders on the Bidding Documents  
61 for the Project, the TWG, with the permission of the bidders and the BAC,  
62 discussed directly the provisions relating to manpower, firearms and equipment  
63 requirements.  
64

65 The Schedule of Requirements, Technical Specifications, as well as Bidding  
66 Forms, of the Bidding Documents were discussed/emphasized by the TWG.  
67

68 **3. Adjournment:**

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70 There having no clarifications from the prospective bidders and other matters to  
71 be discussed, the pre-bid conference was adjourned at 11:00 AM.  
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73

74 Prepared by:

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78 **MARIA ANNA R. DELA CRUZ**  
79 BAC Secretariat Member

Reviewed by:

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83 **ROMMEL R. OIRA**  
84 BAC Secretariat Head

85 Approved by:

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**MARIA ILYN G. ALBITO**  
BAC Chairperson