

52 The BAC Chairperson asked the BAC Secretariat if observers were invited
53 which the BAC Secretariat replied in the affirmative but stated that though
54 invited, no observers attended the pre-bid conference.
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56 The BAC Chairperson introduced the members of the BAC and TWG and
57 acknowledged the presence of the representatives of the Bidders.
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59 The BAC Chairperson asked if the Bidders have already participated in other
60 government procurement activities and if it is familiar with the Bidding
61 Documents. All Bidders replied affirmatively.
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63 The BAC then proceeded with the pre-bid conference.
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65 2. Presentation of the Bidding Document and Clarification from the Bidders

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- 67 ○ The TWG presented and discussed the Bidding Documents.
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 - 69 ○ The TWG reiterated that if they need to conduct ocular inspection, the bidder
70 should make a letter request addressed to BAC to conduct ocular inspection
71 before they can proceed.
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 - 73 ○ The TWG elaborated that the winning bidder needs to ready two (2) bank
74 accounts, one for the payroll account of the security guards and the other for
75 the agency fee account to avoid delay in the billing.
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- 77 ○ Mr. Marc Laya asked if there is floor price for the agency fee.
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79 The BAC replied that PSALM do not put floor price on the agency fee since it
80 will be in violation of Republic Act (RA) No. 9184.
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- 82 ○ Mr. Laya then asked if PSALM will disqualify their bid if they will put 0% on
83 the agency fee. He further said that PSALM is not using DOLE's guidelines.
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85 The BAC replied in the negative since PSALM is following RA 9184 and the
86 GPPB Resolution on this matter which governs government procurement.
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- 88 ○ Mr. Laya inquired when is the start of the 2020 contract.
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90 The TWG replied that the 2020 contract will start on 16 May 2020. The BAC
91 expounded that because of the OGCC contract review, which takes 20 days or
92 more, the procurement process started early.
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- 94 ○ The BAC advised the Bidder that when buying the Bidding Documents, they
95 must first get an 'Order Form' from the BAC Secretariat. They must also
96 provide their Certificate of Registration (if first time to bid with PSALM Corp.)
97 then pay the corresponding fee with the Cashier's Office. Upon presentation
98 to the BAC Secretariat of the official receipt issued by the Cashier, they can
99 now get the Bidding Documents.
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- 101 ○ Moreover, the BAC provided the contact number and e-mail address of the
102 BAC Secretariat for queries and clarifications.
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104 **3. Adjournment:**

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106 There having no further clarifications from the Bidder and other matters to be
107 discussed, the pre-bid conference was adjourned at 1:02 PM.

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Prepared by:



GRACE G. EVANGELISTA
BAC Secretariat

Noted by:



ROMMEL R. OIRA
BAC Secretariat Head

Approved by:



MARIA ILYN G. ALBITO
BAC Chairperson

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