1 2 3 4 5 6 7	Republic of the Philippines Power Sector Assets and Liabilities Management Corporation 24th Floor Vertis North Corporate Center 1 Astra corner Lux Drives, North Avenue, Quezon City Telephone No. (632) 8248-4861 https://www.psalm.gov.ph	
8 9	Minutes of Pro	e-Bid Conference
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10	Procurement of Security Services (for Agus 4 Hydroelectric Power Plant
12	in Balo-I, Lanao del Norte	
13	(Project Reference No. 2020-PB-SS-AGUS4-003-01)	
14		,
15	Present:	
16	Bids and Awards Committee (BAC)	
17	Atty. Maria Ilyn G. Albito	Chairperson
18	Ms. Amelita G. Zarate	Vice-Chairperson
19	Atty. Peter Guan S. Espiritu	Member
20	Mr. Rene A. Francisco	Member
21	Technical Working Group (TWG)	
22	Mr. Rey Evince R. Valencia	Chairperson
23	Mr. Jon Romer G. Gervacio	Member
24	Mr. Donnie A. Diño	Member
25	BAC Secretariat	
26	Ms. Grace G. Evangelista	Member
27	Ms. Annaliza C. Lopez-Cruz	Member
28	Ms. Mary Grace E. Catarin	Member
29	Bidders	
30	Mr. Marc Laya	Double Tap Security & Detective
31		Agency, Inc.
32	Mr. Odeleon G Ramoneda	V8 Security Agency Corporation
33		(V8)
34	Ms. Abegail C. Cumahig	V8
35	Mr. Elmer Miravilla	Golden Buddha Security

The pre-bid conference for the Procurement of Security Services for Agus 4 Hydroelectric Power Plant in Balo-I, Lanao del Norte Iligan City(the "Project"),held at the PSALM Conference Rooms A and B, 24thFloor Vertis North Corporate Center 1, Astra corner Lux Drives, North Avenue, Quezon City, was called to order at 11:15 AM on 03 February 2020, and was presided by the BAC Chairperson, Atty. Maria Ilyn G. Albito.

1. Business Matters:

 The BAC Chairperson asked the BAC Secretariat if there is a quorum which the BAC Secretariat replied affirmatively.

The BAC Chairperson asked the BAC Secretariat if observers were invited which the BAC Secretariat replied in the affirmative but stated that though invited, no observers attended the pre-bid conference.

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The BAC Chairperson introduced the members of the BAC and TWG and acknowledged the presence of the representatives of the Bidder.

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The BAC then proceeded with the pre-bid conference.

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The BAC Chairperson asked if the Bidderhas already participated in other government procurement activities and if it is familiar with the Bidding Documents. The Bidder replied affirmatively.

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The BAC then proceeded with the pre-bid conference.

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2. Presentation of the Bidding Document and Clarification from the Bidders

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o The TWG presented and discussed the Bidding Documents.

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 The TWG reiterated that if they need to conduct ocular inspection, the bidder should make a letter request addressed to BAC to conduct ocular inspection before they can proceed.

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 The TWG elaborated that the winning bidder needs to ready two (2) bank accounts, one for the payroll account of the security guards and the other for the agency fee account to avoid delay in the billing.

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o Mr. Marc Laya asked if there is floor price for the agency fee.

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The BAC replied that PSALM do not put floor price on the agency fee since it will be in violation of Republic Act (RA) No. 9184.

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 Mr. Laya then asked if PSALM will disqualify their bid if they will put 0% on the agency fee. He further said that PSALM is not using DOLE's guidelines.

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The BAC replied in the negative since PSALM is following RA 9184 and the GPPB Resolution on this matter which governs government procurement.

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o Mr. Laya inquired when is the start of the 2020 contract.

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The TWG replied that the 2020 contract will start on 16 May 2020. The BAC expounded that because of the OGCC contract review, which takes 20 days or more, the procurement process started early.

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The BAC advised the Bidder that when buying the Bidding Documents, they must first get an 'Order Form' from the BAC Secretariat. They must also provide their Certificate of Registration (if first time to bid with PSALM Corp.) then pay the corresponding fee with the Cashier's Office. Upon presentation to the BAC Secretariat of the official receipt issued by the Cashier, they can now get the Bidding Documents.

Moreover, the BAC provided the contact number and e-mail address of the BAC Secretariat for queries and clarifications.

3. Adjournment:

There having no further clarifications from the Bidder and other matters to be discussed, the pre-bid conference was adjourned at12:15PM.

Prepared by:

GRACE G. EVANGELISTABAC Secretariat

Noted by:

ROMMEL R. OIRABAC Secretariat Head

Approved by:

MARIA ILYN G. ALBITO BAC Chairperson

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