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Minutes of Pre-bid Conference
Procurement of Security Services for San Roque Multi-Purpose Power Plant
and Boundaries
(Project Reference No. 2019-PB-SS-SRMPPB-034-01)

Present:

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Bids and Awards Committee (BAC)

Atty. Maria Ilyn G. Albito	Chairperson
Ms. Amelita G. Zarate	Vice-Chairperson
Mr. Rene A. Francisco	Member

Technical Working Group (TWG)

Mr. Rey Evince R. Valencia	Head
Atty. Cecille Catherine A. Bautista	Member
Mr. Jon Romer G. Gervacio	Member
Mr. Donnie A. Dino	Member

BAC Secretariat

Mr. Rommel R. Oira	Head
Ms. Maria Anna R. dela Cruz	Member
Ms. Mary Grace E. Catarin	Member
Ms. Grace G. Evangelista	Member
Ms. Annaliza C. Lopez-Cruz	Member

Bidders

Mr. Jimmy Oquendo	APL Security Services Corp. (APLSSC)
Ms. Maribeth Mabute	APLSSC
Mr. Eugene Guzon	Glocke Security Systems, Inc. (GSSI)
Ms. Majoy Constantino	GSSI
Mr. Dino Gumapos	GSSI

The pre-bid conference for the Procurement of Security Services for San Roque Multi-Purpose Power Plant and Boundaries (the "Project"), held at the PSALM Conference Rooms A and B, 24th Floor Vertis North Corporate Center 1, Astra corner Lux Drives, North Avenue, Quezon City, was called to order at 11:35 a.m. on 11 June 2019, and was presided by the BAC Chairperson, Atty. Maria Ilyn G. Albito.

1. Business Matters:

The BAC Chairperson asked the BAC Secretariat if there is a quorum which the BAC Secretariat replied affirmatively.

50 The BAC Chairperson asked the BAC Secretariat if observers were invited
51 which the BAC Secretariat replied in the affirmative but stated that though
52 invited, no observers attended the pre-bid conference.

53
54 The BAC Chairperson introduced the members of the BAC and TWG and
55 acknowledged the presence of the representatives of the two (2) interested
56 bidders, namely: APLSSC and GSSI.

57
58 The BAC proceeded with the pre-bid conference. The TWG presented and
59 discussed the Bidding Documents to the bidders.

60
61 The BAC reiterated that “no contact rule” is strictly implemented between
62 the members of the BAC, BAC Secretariat, TWG and the bidders.

63 64 65 **2. Presentation of the Bidding Document and Clarification from the Bidder**

- 66
67 ○ The TWG presented and discussed the Bidding Documents.
- 68
69 ○ The BAC informed the bidders that a Supplemental Bid Bulletin will be issued
70 for the change of time of bid submission and the opening of bids including any
71 requirements for vehicle for roving guards. The table in Section VI. Schedule
72 of Requirements will be revised accordingly.
- 73
74 ○ Mr. Guzon of GSSI asked if there is an age limit for security guards. The BAC
75 replied that there is none to avoid discrimination, as long as the security
76 guard to be deployed is physically and mentally fit to render the required
77 security services.
- 78
79 ○ Mr. Guzon inquired when the contract will commence. The TWG informed
80 that bidder that the expiration of the existing contract is on 15 September
81 2019, hence, the start of the new contract will be on 16 September 2019.
- 82
83 ○ The BAC reminded that the Security Plan is required as part of the post-
84 qualification requirement. If the bidder wishes to conduct an ocular
85 inspection, the bidder may coordinate with the BAC Secretariat through e-
86 mail.
- 87
88 ○ The BAC also informed the bidders that other questions may be submitted
89 through the BAC Secretariat until 14 June 2019.
- 90
91 ○ The BAC advised the bidders that when buying the bidding documents, they
92 must first get an ‘Order Form’ from the BAC Secretariat. They must also
93 provide their Certificate of Registration (if first time to bid with PSALM Corp.)
94 then pay the corresponding fee with the Cashier’s Office. Upon presentation
95 to the BAC Secretariat of the official receipt issued by the Cashier, they can
96 now get the Bidding Documents.
- 97
98

99 **3. Adjournment:**

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101 There having no clarifications from the bidders and other matters to be discussed,
102 the pre-bid conference was adjourned at 11:55 a.m.

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Prepared by:

Approved by:


ROMMEL R. OIRA
BAC Secretariat Head


MARIA LYN G. ALBITO
BAC Chairperson

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