

1 Republic of the Philippines  
2 Power Sector Assets and Liabilities Management Corporation  
3 24<sup>th</sup> Floor Vertis North Corporate Center 1  
4 Astra corner Lux Drives, North Avenue, Quezon City  
5 Telephone No. (632) 248-4861  
6 <https://www.psalms.gov.ph>  
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9 **Minutes of Pre-bid Conference**

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11 **Procurement of Supply and Delivery of**  
12 **Neat Diesel Oil for Ilijan Natural Gas Power Plant for CY 2019**  
13 **((Project Reference No. 2019-PB-NDO-INGPP-015-01))**  
14

15 Present:

16 **Bids and Awards Committee (BAC)**

17 Atty. Helena C. Tolentino Chairperson  
18 Atty. Lorenzo Jared J. Briones Member  
19 Mr. Ronald V. Conquilla Member  
20 Ms. Virginia C. Reyes Member

21 **Technical Working Group (TWG)**

22 Mr. Rogelio V. Abungan, Jr. Chairperson  
23 Mr. Jorem N. de Belen Member  
24 Ms. Mary Felicie V. Magpantay Member

25 **BAC Secretariat**

26 Mr. Rommel R. Oira Head  
27 Ms. Maria Anna R. Dela Cruz Member  
28 Ms. Grace G. Evangelista Member  
29 Ms. Annaliza C. Lopez-Cruz Member  
30 Ms. Mary Grace E. Catarin Member

31 **Bidders**

32 Ms. Shirley Yatco Phoenix Petroleum Philippines, Inc.  
33 (Phoenix)  
34 Mr. Jeffrey Uy Phoenix  
35 Ms. Francesca Amaranto Phoenix  
36 Mr. Gikko Ibanez Phoenix

37 **Observers**

38 Mr. RJ Concepcion Petroleum Authority of Thailand  
39 (PTT) Philippines  
40 Mr. Rene Tan PTT  
41 Mr. Randall Arrogan PTT  
42 Mr. Jomar Tolentino Petron Corporation (Petron)  
43 Mr. Mic Sombito Petron  
44 Mr. Miggy Abeleda Pilipinas Shell Petroleum Corp.  
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46 The pre-bid conference for the Procurement of Supply and Delivery of Neat  
47 Diesel Oil for Ilijan Natural Gas Power Plant (INGPP) for CY 2019 (the "Project") held  
48 at the PSALM Conference Rooms A & B, 24<sup>th</sup> Floor Vertis North Corporate Center 1,  
49 Astra corner Lux Drives, North Avenue, Quezon City, was called to order at 10:05 AM  
50 on 30 May 2019, and was presided by the BAC Chairperson, Atty. Helena C. Tolentino.  
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52 **1. Business Matters:**

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54 The BAC Chairperson asked the BAC Secretariat if there is a quorum which the  
55 BAC Secretariat replied affirmatively.

56  
57 The BAC Chairperson asked the BAC Secretariat if observers were invited  
58 which the BAC Secretariat replied in the affirmative but stated that though  
59 invited, no observers attended the pre-bid conference.

60  
61 The BAC Chairperson introduced the members of the BAC and TWG and  
62 acknowledged the presence of the representatives of the bidders. The BAC  
63 Secretariat reported that only Phoenix bought Bidding Documents as of yesterday.  
64 All other bidders attended the pre-bid conference as observers. The BAC  
65 reminded all other Bidders to consider acquiring Bidding Documents through the  
66 BAC Secretariat.

67  
68 The BAC reiterated that “no contact rule” is strictly implemented between  
69 the members of the BAC, TWG, BAC Secretariat, and the Bidders.

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71 The BAC then proceeded with the pre-bid conference. The TWG presented  
72 and discussed the Bidding Documents to the Bidders.

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74 **2. Presentation of the Bidding Document and/or Clarification from the Bidder**

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76 ○ The BAC informed the bidders that Approved Budget for the Contract is  
77 PhP416M for a volume of 11M liters. The amount of the Bidding Documents  
78 (BD) is PhP50,000 while the deadline of bid submission is on 14 June 2019.  
79 The BAC further informed the bidders that there will no resetting of the bid  
80 schedule since the BAC is working on a tight deadline.

81  
82 ○ The BAC inquired from the bidders if any of them who have not yet  
83 participated in any government procurement. The bidders replied that they  
84 have participated in government projects and familiar with the process.

85  
86 ○ The BAC instructed the TWG to present the BD.

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88 ○ The BAC informed the bidders of the status of tanks. The delivery is  
89 dependent to the notice from KEILCO that the tanks are cleaned tentatively  
90 by November. The tank cleaning will start by August and in the event that  
91 Tank C is cleaned earlier, the delivery of fuel will immediately commence.  
92 Currently, two (2) tanks are full.

93  
94 ○ Clarification from Bidders

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Bidder	Query	Response
Phoenix	[Page 84 of the BD, Prices]: Why the index for sulfur is still 0.25% while the MOPS has indicated 0.5%?	The BAC will issue SBB if there are changes to the BD.

Bidder	Query	Response
Phoenix	[Page 101 of BD, Section VII. Technical Specifications]: Is there are any equivalent method for the Calorific Value for LHV of D-4809 (item 11) and Trace Metals of D-3605 (item 12)?	The BAC will issue SBB if there are changes to the BD.
Phoenix	[Page 106 of BD, Form No. ELIG-01]: Should we indicate 100% on the _____ percent of accomplishment for planned and actual?	The BAC will issue SBB if there are changes to the BD.
PTT	What is the status of the Pier?	The bidder can conduct inspection prior to delivery of the fuel.
Phoenix	Can the ocular inspection be conducted before the bidding?	Yes. The bidder can conduct ocular inspection prior to the bidding provided that proper coordination with the TWG shall be observed.

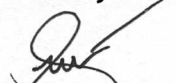
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- The BAC reminded the bidders to be careful about the bid submission and go over with the documents multiple times. The BAC is following the rules prescribed by Republic Act 9184 and its 2016 Revised Implementing Rules and Regulations.

**3. Adjournment:**

There having no other matters to be discussed, the pre-bid conference was adjourned at 11:00 AM.

Prepared by:

  
**ROMMEL R. OIRA**  
 BAC Secretariat Head

Approved by:

  
**HELENA C. TOLENTINO**  
 BAC Chairperson