

1 Republic of the Philippines
2 Power Sector Assets and Liabilities Management Corporation
3 24th Floor Vertis North Corporate Center 1
4 Astra corner Lux Drives, North Avenue, Quezon City
5 Telephone No. (632) 248-4861
6 <https://www.psal.gov.ph>
7
8

9 **Minutes of Pre-Bid Conference**

10
11 **Procurement of Services for Annual Physical Examination**
12 **for PSALM Corporation**
13 **(Project Reference No. 2019-PB-APE-024-01)**
14

15 Present:

16
17 **Bids and Awards Committee (BAC)**

18 Ms. Atty. Maria Ilyn G. Albito Chairperson (via Video-Conferencing)
19 Mr. Gian Karlo F. Abella Member
20 Atty. Peter Guan S. Espiritu Member
21 Mr. Rene A. Francisco Member

22 **Technical Working Group (TWG)**

23 Mr. Joseph Harry V. Islan Chairperson
24 Ms. Maria Grace Joy B. Lustre Member
25 Ms. Mary Felicie V. Magpantay Member

26 **BAC Secretariat**

27 Ms. Maria Anna R. Dela Cruz Member
28 Ms. Grace G. Evangelista Member
29 Ms. Mary Grace E. Catarin Member
30 Ms. Annaliza C. Lopez-Cruz Member

31 **Bidders**

32 Ms. Ariane Ching Hi-Precision Diagnostic Center, Inc.
33 Mr. Jhon Mark China Hi-Precision Diagnostic Center, Inc.
34 Ms. Janina Carpio Hi-Precision Diagnostic Center, Inc.
35 Ms. Rachel Espiritu Best Diagnostic Corporation
36 Ms. Rosemarie Balisi Best Diagnostic Corporation
37

38 The pre-bid conference for the Procurement of Services for Annual Physical
39 Examination for PSALM Corporation (the "Project") held at the PSALM Conference
40 Rooms A and B, 24th Floor Vertis North Corporate Center 1, Astra corner Lux Drives,
41 North Avenue, Quezon City, was called to order at 10:00 AM on 22 May 2019, and was
42 presided by the BAC Chairperson, Atty. Maria Ilyn G. Albito.
43

44 **1. Business Matters:**

45
46 The BAC Chairperson asked the BAC Secretariat if there is a quorum which the
47 BAC Secretariat replied affirmatively.
48

49 The BAC Chairperson asked the BAC Secretariat if observers were invited which
50 the BAC Secretariat replied in the affirmative but stated that though invited, no
51 observers attended the pre-bid conference.

52
53 The BAC Chairperson introduced the members of the BAC and TWG and
54 acknowledged the presence of the representatives of the two (2) interested
55 bidders, namely: Hi-Precision Diagnostic Center, Inc. (Hi-Precision), and Best
56 Diagnostic Corporation.

57
58 The BAC reiterated that “no contact rule” is strictly implemented between the
59 members of the BAC, BAC Secretariat, TWG and the bidders.
60

61 62 **2. Presentation of the Bidding Document and Clarification from the Bidder**

- 63
64 ○ The TWG presented and discussed the Bidding Documents.
65
66 ○ The representative of Hi-Precision asked to explain the provision regarding
67 Digital Point-of-Care (POC).
68

69 The TWG explained that the objective of POC is for the efficiency of services
70 by providing computerized/digital recording of the patient’s availed services
71 from the commencement date until the last test. The POC likewise allows the
72 access of the tests done online.
73

- 74 ○ The representative of Hi-Precision also asked about the provision ~~under the~~ that
75 only PSALM personnel who completed his/her medical tests shall be included in
76 the SOA.
77

78 The TWG clarified that the billing shall only reflect the actual tests done to the
79 employees, and only those completed tests will be paid by PSALM.
80

- 81 ○ The representative of Hi-Precision asked if PSALM will provide the list of
82 employees schedule or just the total number per day.
83

84 The BAC replied that PSALM will provide the list of employees per schedule. Any
85 changes to the submitted schedule will be communicated accordingly.
86

- 87 ○ The representative of Hi-Precision asked if PSALM will strictly implement the 2-
88 day allotment per employee to finish all the tests.
89

90 The BAC replied affirmatively.
91

- 92 ○ The representative of Hi-Precision asked if PSALM requires its employees to ask
93 for a “fit-to-work” certification from the doctor after the test.
94

95 The TWG replied that there will be a separate schedule for consultation on the
96 findings reflected in the test results of the employees. The evaluation whether
97 the employee is fit-to-work will be made during the consultation phase.
98

- 99 ○ The representative of Hi-Precision inquired whether PSALM will allow to transfer
100 to another person/employee the test(s) waived by an employee.

101
102 The TWG replied that it will be determined during the implementation stage
103 once the guidelines have been approved by PSALM's President and CEO.
104

105
106 **3. Adjournment:**

107
108 There having no further clarifications from the bidders and no other matters to
109 be discussed, the pre-bid conference was adjourned at 11:45 PM.
110

111
112 Prepared by:

Reviewed by:

113
114
115 
116 **MARY GRACE E. CATARIN**
117 BAC Secretariat Member

113
114
115 
116 **ROMMEL R. OIRA**
117 BAC Secretariat Head

118
119
120 Approved by:

121
122
123
124 
125 **MARIA ILYN G. ALBITO**
126 BAC Chairperson