


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Purpose:  For Signature  For Instruction  Meeting/Event  
 For Clearance  For Information

To/From:  INTERNAL : \_\_\_\_\_  
EXTERNAL : \_\_\_\_\_

**Minutes of the Pre-Bid Conference for the following Procurement Projects held on 21 March 2019:**

- (1) Various IT Equipment (2019-PB-VITE-018-01)  
(2) Lease of Network Printers (2019-PB-LNP-019-01)  
Subject: (3) Maintenance Service Agreement for VMWare System (2019-PB-VMS-021-01)  
(4) Security Services for Manila Thermal Power Plant and Port Area (2019-PB-SS-MTPP/PA-006-02)  
(5) Security Services for Sucat Thermal Power Plant (2019-PB-SS-STPP-007-02)

DATE	FROM	TO	INSTRUCTIONS/COMMENTS
25-Mar-19	BACSec <i>g/b</i>	BAC Vice-Chair	For your review/comments and/or signature, please. Thank you.
03/26/19	BAC Sec	BAC Vice-Chair	Received as instructed. For your signature, please. Thank you.
03/26/19	BAC-VChair	BAC Sec.	Signed. Thank you. <i>g/b</i>
03/26/19	MW	m652	For scan & file. Thanks Pls. inform GE to post asphibious. Thanks.

1                                   **Republic of the Philippines**  
2                                   **Power Sector Assets and Liabilities Management Corporation**  
3                                   24th Floor Vertis North Corporate Center 1  
4                                   Astra corner Lux Drives, North Avenue, Quezon City  
5                                   Telephone No. (632) 902-9000  
6                                   <https://www.psalm.gov.ph>

7  
8  
9                                   **Minutes of Pre-bid Conference**

10  
11                                   **Procurement of Various IT Equipment**  
12                                   **(Project Reference No. 2019-PB-VITE-018-01)**  
13

14 **Present:**

15                                   **Bids and Awards Committee (BAC)**

16                                   Ms. Amelita G. Zarate                                   Vice-Chairperson  
17                                   Atty. Peter Guan S. Espiritu                                   Member  
18                                   Mr. Gian Karlo F. Abella                                   Member

19                                   **Technical Working Group (TWG)**

20                                   Mr. Robert C. San Juan                                   Chairperson  
21                                   Mr. Jon Romer G. Gervacio                                   Member  
22                                   Ms. Rubylyn S. Lumactod                                   Member  
23                                   Mr. Julio Jerome C. Cosico                                   Member

24                                   **BAC Secretariat**

25                                   Mr. Rommel R. Oira                                   Head  
26                                   Ms. Annaliza C. Lopez-Cruz                                   Member  
27                                   Ms. Mary Grace E. Catarin                                   Member

28                                   **Bidders**

29                                   Mr. Rannel Verdeflor                                   Quartz Business Products Corp.  
30   (Quartz)  
31                                   Ms. Katrina Marcos                                   Quartz Business Products Corp.  
32                                   Mr. Jhel Mangilit                                   Agile Techfrontier Corp. (Agile)  
33                                   Ms. Juanel P. Donesa                                   DCI International IT Solutions and  
34   Services Corp. (DCI)

35                                   **End-User**

36                                   Mr. Hacer B. Balisbis                                   Acting Manager, ISTD  
37

38                                   The pre-bid conference for the Procurement of Various IT Equipment (the  
39                                   “Project”), held at the PSALM Conference Rooms A and B, 24<sup>th</sup> Floor Vertis North  
40                                   Corporate Center 1, Astra corner Lux Drives, North Avenue, Quezon City, was called  
41                                   to order at 9:14 AM on 21 March 2019, and was presided by the BAC Vice-Chairperson,  
42                                   Ms. Amelita G. Zarate.

43  
44                                   **1. Business Matters:**

45  
46                                   The BAC Vice-Chairperson asked the BAC Secretariat if there is a quorum  
47                                   which the BAC Secretariat replied affirmatively.  
48

49 The BAC Vice-Chairperson asked the BAC Secretariat if observers were invited  
50 which the BAC Secretariat replied in the affirmative but stated that though there  
51 were invites, no observers attended the pre-bid conference.  
52

53 The BAC Vice-Chairperson introduced the members of the BAC and TWG and  
54 acknowledged the presence of the representatives of the interested Bidders  
55

56 The BAC then proceeded with the pre-bid conference. The TWG presented and  
57 discussed the Bidding Documents to the Bidders.  
58

## 59 **2. Presentation of the Bidding Document and Clarification from the Bidders**

- 60 ○ The TWG presented and discussed the Bidding Documents.
- 61
- 62 ○ The BAC reiterated that Bidders may submit either their Class “A” Documents  
63 in accordance with Section 23.1(a) of the IRR or the PhilGEPS Certificate of  
64 Registration and Membership under Platinum Category, or a combination  
65 thereof.  
66
- 67 ○ The BAC clarified that the requirement for submission are (1) ongoing  
68 projects; and (2) completed projects. The TWG discussed the forms in detail.  
69
- 70 ○ Agile and DCI clarified what is the coverage of similar projects. The TWG  
71 replied that any projects relative to various IT equipment and is not only  
72 limited to desktop projects.  
73
- 74 ○ DCI inquired if they can bid for 3.5 GHz for processors. The TWG replied that  
75 the minimum specification is the floor, thus, below the required 3.0 GHz is  
76 not acceptable. The Bidder mentioned that the lower the required GHz, the  
77 faster the unit is. Per Agile, the minimum range is 2.8 GHz to 3.5 GHz.  
78 According to Mr. Balisbis, the winning Bidder has to “over-clock” the unit  
79 before its delivery.  
80
- 81 ○ The BAC reiterated that the deadline for request for clarification is on 24  
82 March 2019 for any queries after the pre-bid conference.  
83
- 84 ○ Agile clarified if they can offer same brand. The TWG replied that they prefer  
85 that same brands be offered.  
86
- 87 ○ The BAC advised the bidders that when buying the Bidding Documents, they  
88 must first get an ‘Order Form’ from the BAC Secretariat. They must also  
89 provide their Certificate of Registration (If first time to bid with PSALM Corp.)  
90 then pay the corresponding fee with the Cashier’s Office. Upon presentation  
91 to the BAC Secretariat of the official receipt issued by the Cashier, they can  
92 now get the Bidding Documents.  
93
- 94 ○ The TWG reiterated the importance of following the prescribed computation  
95 of the Financial Bid.  
96  
97

98           The BAC reiterated that “no contact rule” is strictly implemented between  
99           the members of the BAC, BAC Secretariat, TWG and the Bidders.

100

101

102 **3. Adjournment:**

103

104           There having no further clarifications from the Bidders and other matters to be  
105           discussed, the pre-bid conference was adjourned at 10:04 AM.

106

107

Prepared by:

Approved by:

  
**ROMMEL R. OIRA**  
BAC Secretariat Head

  
**AMELITA G. ZARATE**  
BAC Vice-Chairperson

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