





49 The BAC Vice-Chairperson asked the BAC Secretariat if observers were invited  
 50 which the BAC Secretariat replied in the affirmative but stated that though there  
 51 were invites, no observers attended the pre-bid conference.  
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53 The BAC Vice-Chairperson introduced the members of the BAC and TWG and  
 54 acknowledged the presence of the representatives of the interested Bidders.  
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56 The BAC then proceeded with the pre-bid conference. The TWG presented and  
 57 discussed the Bidding Documents to the Bidders.  
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59 **2. Presentation of the Bidding Document and Clarification from the Bidders**  
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- 61 ○ The TWG presented and discussed the Bidding Documents.
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- 63 ○ The BAC reiterated that Bidders may submit either their Class “A” Documents  
 64 in accordance with Section 23.1(a) of the IRR or the PhilGEPS Certificate of  
 65 Registration and Membership under Platinum Category, or a combination  
 66 thereof.
- 67
- 68 ○ The BAC clarified that the requirement for submission are (1) ongoing  
 69 projects; and (2) completed projects. The TWG discussed the forms in detail.  
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- 71 ○ Below are the inquiries/clarifications:  
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Bidder	Inquiry	Response from the BAC/TWG
Microgenesis	The payment is on a quarterly basis or every three months. Will the retention of 5% be deducted quarterly?	Yes.
Simplivia	Are there any considerations why there are delays incurred, or penalty will be imposed immediately?	Only delays caused by forced majeure will be given consideration.
Microgenesis	Who will provide the Root Cause Analysis, the bidder or the vendor?	Ideally, the Bidder shall provide once available.
Microgenesis	As indicated in the Service Level Agreement, the resolution time must not be more than six (6) hours. What if the resolution exceeded the allowable limit?	The Bidder shall determine or inquire from VMWare the reasonable response time.
Microgenesis	Up to what extent is the required support?	The Bidder should have a helpdesk facility to retrieve historical instances/occurrence of problem.

- 74       ○ The BAC reminded the Bidders to follow the prescribed forms.  
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76       ○ The BAC reiterated that the deadline for request for clarification is on 24  
77       March 2019 for any queries after the pre-bid conference.  
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79       ○ The BAC informed the Bidders that a SBB will be issued until 27 March 2019,  
80       if any. Those who have bought the Bidding Documents will be provided a  
81       copy. A copy of the SBB will also be posted at PhilGEPS.  
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83       ○ The BAC advised the bidders that when buying the Bidding Documents, they  
84       must first get an 'Order Form' from the BAC Secretariat. They must also  
85       provide their Certificate of Registration (if first time to bid with PSALM Corp.)  
86       then pay the corresponding fee with the Cashier's Office. Upon presentation  
87       to the BAC Secretariat of the official receipt issued by the Cashier, they can  
88       now get the Bidding Documents.  
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90       The BAC reiterated that "no contact rule" is strictly implemented between  
91       the members of the BAC, BAC Secretariat, TWG and the Bidders.  
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### 93   **3. Adjournment:**

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95       There having no further clarifications from the Bidders and other matters to be  
96       discussed, the pre-bid conference was adjourned at 12:10 PM.  
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Prepared by:

Approved by:

  
**ROMMEL R. OIRA**  
BAC Secretariat Head

  
**AMELITA G. ZARATE**  
BAC Vice-Chairperson