

1 Republic of the Philippines
2 Power Sector Assets and Liabilities Management Corporation
3 24th Floor Vertis North Corporate Center 1
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9 **Minutes of Pre-bid Conference**
10 **Procurement of Security Services for Nuclear Power Village and**
11 **Limay Housing Complex**
12 **(Project Reference No. 2019-PB-SS- NPV/LHC-012-01)**
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14 Present:

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16 **Bids and Awards Committee (BAC)**

17 Atty. Maria Ilyn G. Albito Chairperson
18 Ms. Amelita G. Zarate Vice-Chairperson
19 Mr. Rene A. Francisco Member
20 Atty. Peter Guan S. Espiritu Member

21 **Technical Working Group (TWG)**

22 Mr. Rey Evince R. Valencia Head
23 Atty. Cecille Catherine A. Bautista Member
24 Mr. Jon Romer G. Gervacio Member
25 Mr. Donnie A. Dino Member

26 **BAC Secretariat**

27 Ms. Grace G. Evangelista Member
28 Ms. Annaliza C. Lopez-Cruz Member

29 **Bidders**

30 Ms. Maribeth Mabute APL Security Services
31 Ms. Emmaruth C. Mendaro Crime Hunters Security Agency
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34 The pre-bid conference for the Procurement of Security Services for Nuclear
35 Power Village and Limay Housing Complex (the "Project"), held at the PSALM
36 Conference Room A, 24th Floor Vertis North Corporate Center 1, Astra corner Lux
37 Drives, North Avenue, Quezon City, was called to order at 11:00 a.m. on 26 February
38 2019, and was presided by the BAC Chairperson, Atty. Maria Ilyn G. Albito.
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40 **1. Business Matters:**
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42 The BAC Chairperson asked the BAC Secretariat if there is a quorum which the
43 BAC Secretariat replied affirmatively.
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45 The BAC Chairperson asked the BAC Secretariat if observers were invited
46 which the BAC Secretariat replied in the affirmative but stated that though
47 invited, no observers attended the pre-bid conference.
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49 The BAC Chairperson introduced the members of the BAC and TWG and
50 acknowledged the presence of the representatives of the two (2) interested
51 Bidders, namely: Crime Hunters Security Agency (“CHSA”) and APL Security
52 Services (“APLSS”).

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54 The BAC Chairperson asked if the CHSA and APLSS has already participated in
55 other government procurement activities and if it is familiar with the bidding
56 documents. Both replied affirmatively.

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58 The BAC then proceeded with the pre-bid conference. The TWG presented and
59 discussed the Bidding Documents to the Bidders.

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61 The BAC reiterated that “no contact rule” is strictly implemented between
62 the members of the BAC, BAC Secretariat, TWG and the Bidders.

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64 **2. Presentation of the Bidding Document and Clarification from the Bidder**

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66 ○ The TWG presented and discussed the Bidding Documents.

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68 ○ Both Bidders clarified if they can bid on all the project procurement as
69 advertised in the Invitation to Bid.

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71 ○ The BAC replied affirmatively; provided that the Agency’s NFCC should be
72 sufficient to all the procurement projects they would like bid.

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74 ○ The Bidders asked if that they need to pay the respective applicable fees for
75 each bidding documents.

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77 The BAC replied affirmatively.

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79 ○ The Bidders clarified if they should submit all necessary documents for each
80 procurement project they would like to bid.

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82 The BAC said they have to submit/attach documents for each project that
83 they will bid.

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85 ○ The BAC advised the bidders that when buying the bidding documents, they
86 must first get an ‘Order Form’ from the BAC Secretariat. They must also
87 provide their Certificate of Registration (If first time to bid with PSALM Corp.)
88 then pay the corresponding fee with the Cashier’s Office. Upon presentation
89 to the BAC Secretariat of the official receipt issued by the Cashier, they can
90 now get the Bidding Documents.

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92 ○ The BAC reiterated that Bidders may submit either their Class “A” Documents
93 in accordance with Section 23.1(a) of the IRR or the PhilGEPS Certificate of
94 Registration and Membership under Platinum Category, or a combination
95 thereof.

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97 ○ The Bidders clarified who will certify their documents as true copy.

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The BAC replied that the issuing office or their agency's authorized signatory who has custody of the original documents should certify their submitted documents.

Moreover, the BAC provided the contact number and e-mail address of the BAC Secretariat for queries and clarifications.

The BAC Secretariat reiterated the deadline for request for clarification is on 01 March 2019.

3. Adjournment:

There having no clarifications from the Bidders and other matters to be discussed, the pre-bid conference was adjourned at 11:30 a.m.

Prepared by:


GRACE G. EVANGELISTA
BAC Secretariat

Reviewed by:


ROMMEL R. OIRA
BAC Secretariat Head

Approved by:


MARIA ILYN G. ALBITO
BAC Chairperson